

MINUTES  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
EDUCATION SERVICE CENTER REGION 11

June 24, 2019

The minutes reflect the order in which agenda items were discussed and acted upon.

**A. Call to Order and Roll Call – Dr. Cathy Bryce, Chairman**

Dr. Bryce called the meeting of the Board of Directors of the Education Service Center Region 11 to order at 10:30 a.m., Monday, June 24, 2019, in the Board Room of the ESC, 1451 South Cherry Lane, White Settlement, Texas 76108.

**B. Invocation**

Dr. Thompson gave the invocation.

Members Present	Dr. Cathy Bryce, Chairman Mr. G.B. Bailey, Secretary Dr. Larry Blair, Place 1 Mr. Dennis Hughes, Place 4 Dr. Jay Thompson, Place 5 Mr. Weldon Hafley, Place 6 Mr. J.B. Morgan, Place 7 Ms. Natalie Texada, Charter School Member
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Members Absent	None
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Staff Members Present	Dr. Clyde W. Steelman, Jr., Executive Director, John Petree, Brandilyn DePalma, Laura Weir, Cynthia Daniels, Tiffany Green, David Sons, Juan Escobar, and Nelline Dignum
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Guest(s)	Brooke Adkins
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**C. Citizen / Employee Comments**

None.

**D. Administer the Oath of Office**

Notary Public Nelline Dignum administered the Oath of Office to Dr. Bryce, Place 3, Mr. Hafley, Place 6, and Natalie Texada, Charter School Representative. (Copies attached to the permanent record.)

**E. Consider Reorganization of the Board/Election of Officers for 2019-20**

A motion was made by Mr. Bailey, seconded by Mr. Hafley, and passed (unanimously) that the Board elect Dr. Bryce as Board Chairman. A motion was made by Mr. Bailey, seconded by Mr. Hafley, and passed (unanimously) that the Board elect Dr. Blair as Vice-Chairman. A motion was made by Dr. Thompson, seconded by Mr. Hafley, and passed (unanimously) that the Board elect Mr. Bailey as Secretary of the Board.

**F. Approve Minutes of April 22, 2019 Board Meeting**

A motion was made by Dr. Blair, seconded by Dr. Thompson, and passed (unanimously) that the Board approve the minutes of the April 22, 2019 Board meeting as presented. (Copy attached to the permanent record.)

**G. CONSENT AGENDA**

A motion was made by Mr. Hafley, seconded by Mr. Hughes, and passed (unanimously) that the Board approve the following consent agenda items, as presented. (Copies attached to the permanent record.)

1. Check Registers for March and April 2019
2. Financial Reports for March and April 2019
3. Investment Reports for March and April 2019
4. Budget Amendments for March and April 2019
5. Multi Regional Purchasing Cooperative Region 11 Education Service Center Participation Agreement with Argyle ISD
6. Multi Regional Purchasing Cooperative Region 11 Education Service Center Participation Agreement with Little Elm ISD
7. RFP #2019-11-2024 Criminal Background Check Services

**SEPARATE ITEMS**

**H. Consider Appointing Voting Delegate to 2019 TASB Delegate Assembly at TASA/TASB Convention**

Dr. Bryce volunteered to serve as the delegate. A motion was made by Mr. Morgan, seconded by Dr. Blair, and passed (unanimously) that the Board appoint Dr. Bryce to serve as voting delegate to the 2019 TASB Delegate Assembly. No alternate was appointed.

**I. Consider Policy Update 24, Affecting (LOCAL) Policies**

A motion was made by Dr. Thompson, seconded by Mr. Morgan, and passed (unanimously) that the Board add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 24.

**J. Consider Employee Salary Schedule for 2019-20**

A motion was made by Dr. Blair, seconded by Mr. Hughes, and passed (unanimously) that the Board approve a 3% increase in salaries for 2019-20 based on the current salary schedule mid-point for eligible employees, contingent on approval of the 2019-20 budget.

**K. Consider Employee Health Insurance Contribution for 2019-20**

A motion was made by Dr. Blair, seconded by Mr. Hughes, and passed (unanimously) that the Board give the Executive Director the authority to determine the current monthly employer contribution amount (up to \$645) towards health insurance based on the Commissioner's decision regarding state health insurance contributions. The current employer contribution is outlined on page 115, for eligible employees who opt to participate in TRS ActiveCare for 2019-20, subject to the approval of the 2019-20 budget.

**L. Consider Fund Balance Assignment**

**1. TEA Financial Compliance Division Audit Comments**

Ms. DePalma addressed the Board.

**2. Consider Resolution for the Commitment of Fund Balance**

A motion was made by Mr. Bailey, seconded by Mr. Hafley, and passed (unanimously) that the Board approve the Resolution Unassigned Fund Balance dated June 24, 2019.

**3. ESC Region 11 Literacy Coalition Initiative, Formerly Known as ESC Region 11 Literacy Initiative Program Delivery**

This item will be addressed in the Instructional Services update.

**4. Other Program Delivery Options**

No action taken.

**M. Construction Projects**

**1. Update on Current Construction Projects**

Ms. DePalma updated the Board.

**2. Consider Name for the New Building**

Dr. Bryce suggested letting ESC Region 11 staff suggest some names and then submit to the Board for approval. This item will be placed on the agenda at a later date.

**3. Ryan's Steakhouse Gross Maximum Price**

Ms. DePalma updated the Board that the finalized GMP established with Buford-Thompson Company was \$3,053,581, which includes \$207,946 of contingencies. No action taken since the Board approved a GMP not to exceed \$3,100,000 at the April 22, 2019 Board meeting.

**N. INFORMATION ITEMS**

1. Grant Applications
2. Personnel Report
3. List of Conferences
4. Commissioner's Meeting Update  
Dr. Steelman updated the Board.
5. Initiative Projects(s) Update
6. 2019-20 Budget Update  
Ms. DePalma updated the Board.
7. Technology Update  
Mr. Sons and Mr. Escobar updated the Board.
8. Instructional Services Update  
Mr. Petree updated the Board.

**EXECUTIVE SESSION**

**O. Consider Action on Items Discussed in Executive Session, If Any**

There was no executive session.

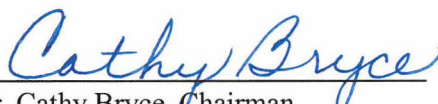
**BOARD HANDOUTS**

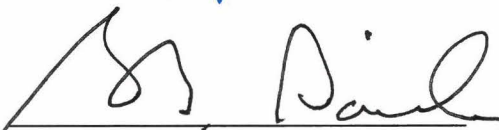
- Instructional Services Update

**P. ADJOURN**

The next regular meeting of the ESC Region 11 Board of Directors will be Monday, August 26, 2019, at 10:30 a.m. Being no further business, a motion was made by Mr. Morgan, seconded by Dr. Thompson, and passed (unanimously) to adjourn the meeting. Chairman Bryce declared the meeting adjourned at 12:05 p.m.

Respectfully Submitted,

  
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Dr. Cathy Bryce, Chairman

  
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Mr. G.B. Bailey, Secretary

By: Nelline Dignum